

Center Street School - PTA General Assembly Meeting Minutes

When: April 21, 2021

Where: Virtual Meeting

Present: Heather Sutherland, Katie Velardo, Wendy Turk, Karen McAndrews, Shalee Tan, Andrea Ennis, Elizabeth Magana, Molly Reichle, Kelly Mularz, Laurie Berkowitz, Dieema Wheaton, Martha Monahan, Sandee Montrose, Mrs. C, Shauna Skarin, Ashley Liberty, London Reber, Lynda Carson, Marli Huie, Heather Curtis, Luna Gonzales-Perez

Opening Business

Meeting called to order by President Heather at 6:32pm

Motion #1: Laurie: "I move to approve the general meeting on April 21, 2021 to be held virtually,"

Seconded/No Discussion/Approved

New Business, Ashley Liberty

- Will be giving 5th graders swag bags, were able to get them sponsored. Everyone is getting the same thing and will include mask with Bulldog logo, stylus, 8 oz hand sanitizer, candy, decal, stress ball, plus the t-shirts and lawn signs
- Also ordered t-shirts for 5th graders and will be ready to pick up in about 2 weeks; will receive at the end of the year. Had people submit ideas for t-shirt and kids voted and chose an Among Us t-shirt.
- All 5th graders are getting lawn signs and will come out right before promotion. Worked hard to get sponsors so parents aren't paying for anything.
- Yearbooks are almost finished and personal pages are due on Friday.

Principal Report, Martha

- Will be having an in-person promotion outdoors. It will be in two groups as of right now. Excited to have a real promotion
- Getting ready for CAPS testing. Beginning May 10, our 3rd-5th grade team will be doing assessments. They are shorter than in the past and will give a baseline for next year's needs. Feel that kids are doing well.
- There will be an intervention summer school for two weeks and free of charge of kids by invitation, where there is a need for support going into next school year
- Preparing to bring everyone back if that is what board decides
- On May 3rd, construction will begin on library. Have thought through making sure it is COVID safe. Hopefully will be open by next Fall.
- Planning a Spirit Week for the last week of school. Normally there is a field day, but for this year looking for a fun last week of school. May request support from PTA for during that week.
- Promotion moved from Thursday to Wednesday to accommodate Middle school schedule. Timing is TBD.

School Board Reports Report, Dieema

- El Segundo Unified survey regarding in-person instruction went out and is now closed.
- For 5th graders moving to Middle School, had ribbon cutting this past week. The front of campus and front office experience will be much different.
- The drop-off and drive-through the front is in the design phase.

- The library was awarded to MCM construction and voted on in the April 13th meeting.

Teacher report, Sandee

- To Marli, the Teacher's Lounge looks amazing and am so excited and thankful. On behalf of the teachers, I want to Thank you.

Financial Reports

Financial Secretary Report, Lynda

- In March, we had receipts \$33,847.84. Total deposits \$33,847.84. PP balance was \$0. Our Totem total for March was \$44. The Jog-a-Thon was the main deposit in March.

Treasurer Report, Elizabeth

MOTION #2, Elizabeth "I move to ratify checks 5240-5246 in the amount of \$2,300.25."

Seconded/No Discussion/Approved

- For March, PP checking account, no activity, so beg and ending balance as the \$1,057.88
- For checking account, statement ending balance is \$105,256.70. Uncleared transactions of \$2,063.61, which is about 10 checks. Ending balance is \$103,93.90.

President's Report, Heather

- Had STEAM Night last week and it was fantastic. There were over 120 kits. Mrs. Hoppe did a great job.
- TK/K are going to a virtual assembly with Pete the Cat. All virtual so all classes will get to participate. Curriculum will align.

MOTION #, Laurie, "I move to approve the Pete the Cat TK/K virtual field trip, not to exceed \$800."

Seconded/No Discussion/Approved

3rd VP Fundraising, London

- Had gifting meeting last week

MOTION #, Laurie, "I move to approve CSS gifting for the 2020-2021, not to exceed \$21,250, including:

- **Culturally Diverse Texts for each classroom not to exceed \$7,000**
- **Supply Caddies for each student not to exceed \$1,000 with tax**
- **Multicultural crayons for each student not to exceed \$1,400**
- **Teachers Lounge Dishwasher not to exceed \$850**
- **Reader/Writers workshop \$10,000**
- **Ken Shelton Parent Night, combined with RSS, our portion not to exceed \$1,000"**

Seconded

Discussion:

- **Books Mrs. Leonard and Dr. Monahan are going to find sets of textbooks for each class and each grade, so they are consistent and will be age appropriate. Majority of books are on the list of ESPL, but if they want to read more books by the same author they will have that opportunity**
- **Caddies are because of sharing, want them to have their own caddies. May even look into ones with a lid. One for each student.**
- **Crayons are self-explanatory**

- Ken Shelton has done lectures and workshops with teachers and teachers have raved about him. Wanted to bring him in for the parent component, so we are all on the same page at school and at home. Want for RSS to go in with us and make it a community event. Ken Shelton diversity/equity and inclusion teacher. District has committed to having 4 workshops with him for the staff. He is very inspirational and it is important to bring the parents into this work as well.
- Dishwasher will be green and completes our teachers lounge.
- For Ken Shelton, it is being presented at RSS for approval.
- Discussion on whether Ken Shelton is for all parents in district or only elementary. This will be elementary-focused as there has been significant messaging for older students. Happy to open it to other parents, but want it to be focused on elementary messaging

Approved

MOTION #, Laurie, "I move to approve to release the funds for the CSS gifting 2020-2021 school year, not to exceed \$21,250."

Seconded/Approved

- Big 5 Jump for Education, which was Run for Education is this year in the month of May. PTA Council is running it. It is a jump rope event.
- When with teachers for recess, will have jumping cards. PTA purchased jump ropes for all different levels, so teachers and PE teacher will support. Had a lot of sponsors already and raised a lot of money, but want everyone to sign-up.
- If you do not have a jump rope, if you sign up by tomorrow, every registrant will get a jump rope with their registration.
- Please follow the Facebook page
- All teachers will be making a video next Tuesday at school with as many people jumping.

2nd VP Report, Mary

- Dan Cray, a magician and two of his magician friends. Did an event for RSS. Do a magic show on May 12 virtually. 45 minutes – an hour long, each magician will perform for 20 minutes.

3rd VP Fundraising, London

- All prizes for Read-a-Thon have come in and are setting up a stuffing day to get all the bags and envelopes together. Will set up a day for pick-up.
- Mrs. Montrose's class was the winner for the ice cream truck!

Historian, Molly

- No Updates

Classroom Programs Report, Andrea

- No update

Communications Chair, Karen

- No update

Web Guru, Marli

- Teacher/Staff Appreciation week will start May 3. Room parents will have an email to send to their classes either Friday or Monday and will detail everything going on. Website will have specific information about each day. Monday – virtual background, Wednesday – postcards of gratitude for teachers and Friday is gifting to the teachers. Slight tweak for this year, is there will be a raffle for the teachers. Prizes are donated gift cards and will have a grand prize at the end of the week. Details coming soon!
- For long-term substitutes, all teachers will be creating Amazon wish lists and teachers are coordinating with substitutes for the Amazon Wish List. For gratitude cards, ideally making one for teacher and one for substitute and specials or anyone else that goes above and beyond.

Membership, Wendy

- We are at 319 members
- California and 33rd district are down significantly so we are doing really great.

Volunteer Coordinator, Kelly

- No updates

Unfinished Business

March minutes adopted as presented

We will be correcting September minutes to account for August ending statement balance to \$88,621.46 from \$86,650.

- Next meeting is our big one. Usually it is in-person and usually a dinner. This year will be virtual. Our new board will be installed.

Meeting adjourned at 7:24pm

_____ date adopted as presented

_____ date adopted as corrected

Zoom Meeting

View

HeAther Sutherland

Katie Velardo

Wendy Turk

Delaney McAndrews

Shalee Tan

Andrea Ennis

Elizabeth Magana

Molly Reichle

Kelly Mularz

Dieema Wheaton

Martha Monahan

Sandee Montrose

Shauna Skarin

Ashley Liberty

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Laurie Berkowitz

Mrs. C

Lynda

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Heather Curtis

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6:33 PM 4/21/2021