

Center Street School - PTA General Assembly Meeting Minutes

When: February 17, 2021

Where: Virtual Meeting

Present: Heather Sutherland, Katie Velardo, Donna Scaltrito, Andrea Ennis, Shalee Tan, Mrs. C, Elizabeth Magana, Kelly Mularz, Jessica Duffaut, Wendy Turk, Martha Monahan, Molly Reichle, Mary February, Laurie Berkowitz, Dieema Wheaton, Marli Huie, Lynda Carson, Shauna Skarin

Opening Business

Meeting called to order by President Heather at 6:33pm

Motion #1: Shalee: "I move that the meeting tonight be virtual."

Discussion: None

Seconded/No Discussion/Approved

Principal Report, Martha

- Excited to bring back 3-5th graders
- 3rd graders coming back Friday. Discussion tomorrow for 4th and 5th graders
- Have had 2 cases, but no community spread thus far

Teachers Report, Donna Scaltrito

- Excited to have kids back

School Board Report, Dieema Wheaton

- LA County has officially reached threshold for re-opening K-6, so on track to get kids back
- Board was proactive to vote to release return of students when threshold was reached, which means they are ready to go

Financial Reports

Financial Secretary Report, Lynda

- In January, receipts totally \$2,089.19. Total deposits of \$2,089.19. PP Balance \$0. Total total for the month of January was \$317

Treasurer Report, Elizabeth

MOTION #2, Elizabeth "I move to ratify checks 5223-5229 in the amount of \$2,955.43."

Seconded/All in Favor/Approved

- January: Citizens Checking Ending \$76,325.89; outstanding checks of \$2,103. ending balance of \$74,222.89
- January PP: ending balance \$729.09. No transactions, so also register ending balance matches

Honorary Service, Shauna

- Please submit nominations for people that have supported our school

President's Report, Heather

- Mrs. McCann is doing literacy week, which is during Read-Across America. She is putting together activities for the kids and would like us to help her promote it. March is all about reading. Information will be sent out on the 22nd
- Council is looking for nominations for their board
- We decided it would be beneficial to combine two of our positions – web and communications for at least this year.

MOTION #3 Shalee, “I move to combine the web guru and communication chair position into one position for the 2021-2022 school year and we will title it Communication and Web Chair.”

Seconded/No Discussion/Approved

1st VP Report, Laurie

- Next Story Pirates will be March 11 at 6pm. Kids should be writing stories and submitting them into the Story Pirates paragraph by March 1. They can write about anything. Please have the kids start writing.

2nd VP Report, Mary

- This year we have a Family Night coming up in March/April
- Mark calendars for April 14 for a virtual STEAM Night with Mrs. Hoppe

Historian Report, Molly

- No updates

Classroom Programs Report, Andrea

- No updates

New Business, Nominating Committee

- Not many new people, so if you know anyone that would like to hold a position or be on the board, please reach out

MOTION #4, Andrea, “I move to nominate the following people for the 2021-2022 school year:

- **Executive Board**
 - **President - Heather Sutherland**
 - **1st VP Leadership - Laurie Berkowitz**
 - **2nd VP Programs – Lynda Carson**
 - **3rd VP Fundraising - London Reber**
 - **Recording Secretary - Katie Velardo**
 - **Financial Secretary – Madeline Jones**
 - **Treasurer - Elizabeth Magana Goldfarb**
 - **Historian - Mary February Cotrufo**
 - **Auditor – Open Position**
- **Standing Committees**
 - **Classroom Programs – Andrea Ennis**
 - **Communications and Web Chair – Karen McAndrews**
 - **Hospitality – Karen McAndrews**
 - **Volunteer Coordinator – Kelly Mularz”**

Seconded

Discussion: This is only for executive board. Chairperson positions are appointed

Approved

Communications Chair, Karen

- No updates

Web Guru, Marli

- No updates

Membership, Wendy

- We have 315 members. Raffle drawing and Facebook post. Tony Michaels, Andrew Bailey and Angie Lock, so will be coordinating to pick up prizes

Volunteer Coordinator, Kelly

- No updates

Book Fair, Jessica

- Book Fair will be March 1-15 online. Will also coordinate with Read-a-Thon and Literacy month
- Working with Mrs. McCann to coordinate
- Book Fair preview flyer is out
- Ask for Read-a-Thon is \$10 per child. Everyone can sign up on the same platform as Jog-a-Thon. Working on different incentives. They can log minutes for the full 3 weeks.
- 25% of sales in first two weeks through school link will come back to CSS PTA in Scholastic dollars.

Unfinished Business

January minutes adopted as presented
Lots of dates in March

Meeting adjourned at 7:05pm

_____ date adopted as presented

_____ date adopted as corrected