

Center Street School - PTA General Assembly Meeting Minutes

When: February 16, 2022

Where: Virtual Meeting

Present: Heather Sutherland, Jordan Peterson, Marli Huie, Laurie Berkowitz, Shalee Tan, Kelly Mularz, Tracey Tracey Miller-Zarneke, Janel Cendak, Andrea Ennis, Shauna Skarin, Dr. Monahan, London Reber, Mary February, Hemani Pereira, Madeline Jones

Opening Business

Meeting called to order by President Heather at 6:33 pm.

Motion #1, Laurie: "I move to approve this PTA General Meeting on February 16, 2022 to be held virtually."
Seconded/No Discussion/Approved

Principal Report, Martha Monahan

Covid has gone down significantly. Mask mandate gone down for vaccinated people except L.A. Talking about doing it nationally, but then it's hard in schools because of vax'd vs non-vax'd kids. CSS supports indoor mask mandates in schools.

School plan- Attendance- even worse during the pandemic because people just do independent study whenever it works for them, not just to not go to school. People are taking advantage of it. We need to push for better attendance. We didn't get the Blue Ribbon award because of attendance two years ago. How can we make this better?

Thanks everyone for the treats we provided recently, and the Blake Brandes assembly- kids loved it. March 9- next Lucy Caulkins Phonics session (PTA gifting money sponsored this).

First in-person school tour. Very well attended for people looking for permits. No local incoming Kinder parents from ES.

Great teams working in the union.

School Board Report, Tracey Miller-Zarneke

- Former CSS parent.
- Construction is going well and should be done ahead of schedule.
- Middle School gym construction has started.
- HS projects starting soon
- New building at RSS
- Hoping to stay under budget so they can keep building!
- Covid: 2/28, the state will look at it again for new progress on protocols

Financial Reports

Financial Secretary, Madeline Jones

- January: \$32 in receipts (Webstore) and \$0 in deposits

Treasurer, Elizabeth Magana Goldfarb

Absent (Heather says report will be read next month)

Board Reports

President Report, Heather Sutherland

- 4th/5th Grade Playground Update: Dr. Monanan and Heather walked it last month, and the process is starting. Kim Lyncde is going to have the bond person come and look at what we want to do. She will lead us to where we go for the equipment we need to buy. Process is us buying equipment, and the district runs the logistics on the build. Make sure it's all done properly. Financed by PTA, not a 'need' from the district, it is a 'want,' so it's PTA. Can't start until we have all of the funds. Hoping the build-out comes under \$85k. If it's more, then it will be stalled. That's just the build itself, all in \$150-175k. With Fundraising, we can't suggest how much we need to raise because we don't have that number. Anything that we raise, just gets us closer. We have to create a line item in our budget that is just for the funds of this. Finding vendors, etc. should be a quick process. Want to get some things going before the Read-a-thon. Get equipment that is DSA approved so we don't have to go through the approval process. Makes it a lot faster. Need the safest equipment. Next step is meeting with an architect who is already working on another project in the district. Going to help with pricing out what it will cost to make it all work.

Motion #2, Laurie: "I move to create a line item in the budget for the 4th and 5th grade playground."

Secoded/No Discussion/Approved

- Book funds: \$2,000 that was allocated from Council to be given to all school sites for library books or reading lab. This will help make sure it's only spent on these needs.

Motion #3, Laurie: "I move create the line item for book funds from PTA council."

Secoded/No Discussion/Approved

Motion #4, Laurie: "I move to release the \$2,000 for books for the library or reading lab from PTA Council."

Secoded/No Discussion/Approved

- Teacher Monthly Treats: Valentine's Day theme with bagels and decorations. Teachers really appreciated it.
- Blake Brandes: assembly and virtual night went really well. Kids loved it.
- Audit: working on our audit. About to drop off.
- 5th grade Valentine's Day Skate: Raised \$882!

1st VP (Leadership) Report, Laurie Berkowitz

We had the gifting meeting a couple weeks ago, and we went through the list of things from the teachers and approved

Gifting Meeting Approved List

Motion #5, Laurie: "I move to approve the following items for gifting for the 2021-2022 school year:

\$700 for new teachers or teachers who moved grades to be reimbursed for books,

\$200 for Extra Math for the whole school,

\$500 for a grade level to request a specific program,

New rugs for teachers who request not to exceed \$5,000,

Stylus for grades 4th and 5th not to exceed \$500,

35 golf clubs not to exceed \$2,000,

\$40,000 to be allocated to the line item 4th and 5th grade playground,

The total for gifting is \$8,900,

The total for 4th/5th playground \$40,000."

Seconded/No Discussion/Approved

Motion #6 Laurie: "I move to release the gifting funds totaling \$48,900."

Seconded/No Discussion/Approved

Motion #7 Laurie: “I move to approve the amount of \$7,600 of Scholastic Funds to be distributed to each teacher in the amount of \$200.”

Seconded/Discussion/Approved

Discussion: each teacher gets \$200 in Scholastic Dollars. But new teachers get \$100 so they can buy books from anywhere, not limited to Scholastic Dollars.

2nd VP (Family Programs) Report, Andrea Ennis

-Movie Night February: next week at 6pm by TLC playground. Looking to be *Encanto* by the votes. 4th grade selling pizza and other goodies. Bring blankets and chairs. Going to do a survey to estimate how much pizza they may need.

3rd VP (Fundraising) Report, London Reber

-Now going to be an annual event. Positive event- reading. Going to add the fundraising aspect to RAT to be similar to library Read Across America. Librarian is adding slides in her pitch to help promote this. Jessica is the chair, prizes being set up. Honor system on sending reading minutes to family to donate. Keeps kids involved with why they care about reading, not just to donate money. 2 kids who log the most in in K-2, and 3-5 get to be librarian for the day, **ask what the highest winner gets about has to do with Mr. O.** All money will go to 4th/5th playground. Teachers: top 2 classes in each category that log the most minutes will get a revamped library of books! Working with Jessica Duffaut, huge help.

Historian, Mary February-Cotrufo

-Importance of logging hours so everyone can see how much we're doing.

Classroom Programs, Kelly Mularz

Send Movie night flyer out

Communications/Web Chair, Marli Huie

Nothing to report

Hospitality, Karen McAndrews

Absent

Membership, Wendy Turk

427 members, goal is 460

Volunteer Coordinator, Elina Garcia

Auditor, Rishi Sidhpura
absent

Unfinished Business

Approval of January 2022 Minutes, Jordan Peterson
January minutes are approved as presented.

New Business

- Organizing two Spring Art Nights, Mary February Cotrufo
Trying for a dance night: two groups tk-2, 3-5. Aiming for late April early May
- Nomination Committee Slate, Shalee Tan
Formally met. Many spots are filled, but still some open chairs available

Proposed slate for (copy chart in)

-By laws- need to be updated. Need to add in Pandemic Bylaw rule. Standing rules are informal. Not submitted for approval, just our CSS PTA general rules. Then vote as an exec board. One rule we have is if you're absent, you need to send a written report to Heather. Also, everyone is supposed to summarize their job description. A few rules we may be modifying. Anyone can submit a rule if they want.

Calendar Review

Calendar Posted

Hours

Refer to google drive

Adjournment

Meeting adjourned at 7:24pm

Absences: Elizabeth Magana Goldfarb

_____ date adopted as presented

_____ date adopted as corrected